Business Loan Checklist
(Typical items a bank would request)

For the Business

Three years Business Tax Returns with all Schedules (Including IRS Forms 4506)
Three Years Business Financial Statements
Bank debt under $1 MM - CPA Compiled
Bank debt - $1MM to $5MM - CPA Reviewed
Bank debt - $5MM and over - CPA Audited
Interim Balance Sheet and Income Statement
Current Accounts Receivable Aging
Current Account Payable Aging
Three “typical” months of account analysis statements
Three “typical” months of merchant card statements

(If applicable)
Inventory report

Debt schedule (see below)

For each Partner/Owner:

Personal Financial Statements

Two Years Personal Tax Returns with W-2 and all Schedules

SAMPLE DEBT SCHEDULE

(Include all leases, term loans, mortgages, and lines of credit)

Loan/Line type	Amount	Issue Date	Monthly Pmts.	Rate	Maturity	Bank
1.						
2.						
3.						
4.						
5.						